G200 Writing for Academic Success II

1 credit. Prerequisite: G100 Writing for Academic Success I.

👤 Saskatoon Campus 🅰 Livestream 🎥 Video on Demand

January 12-April 17, 2026
Winter Semester 2026
Thursdays, 9:00am-10:30am SK
(10:00am-11:30am ET until Mar 8;
(11:00am-12:30pm ET after Mar 8)

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Course Goals

Course Description

In this course students will continue to develop their skill in academic writing so they can communicate effectively in academic and other settings. Students will learn and practice intermediate grammatical principles and continue to improve their writing style.

Relationship to Horizon & MCS's Missions

The story of God's interaction with his creation is one of revelation and communication. In turn, he invites us to clearly communicate the Good News of Jesus to the world. Competent Christian leaders strive to do that in all their communication.

Core Competencies and Learning Outcomes

🔵 To demonstrate competency in *Skilled Communication*, students will

1. Edit, revise, and organize written work using Grammar and Style Level 2.
   * *Assessment:* Editing Assignment I, Editing Assignment II, Group Editing Assignment, Final Examination
2. Organize an essay according to a thesis statement that is clear, complex, and provides a blueprint for supporting the thesis.
   * *Assessment:* Thesis Editing Assignment, Editing Assignment II, Group Editing Assignment, Final Examination
3. Employ correct English grammar (HCS Grammar and Style Levels 1-2, see Appendix B in the Horizon & MCS Format Guide).
   * *Assessment*: All assignments

Course Work

Course Assignments and Activities

1. *Thesis Editing Assignment - 5%.*
Students will identify weaknesses in given theses and revise the theses appropriately.
   - Related learning outcomes: 2, 3.
   - **Due date:** Thursday, January 29, 11:59pm SK.

2. *Quizzes - 20%.*
Students will demonstrate their grasp of functional grammar by writing two quizzes. Each quiz is 40 minutes and will each be worth 10% of the final grade.
     - Students must achieve 70% or more on first attempts or complete revisions.
   - Related learning outcome: 3.
   - **Due dates: In class:** Thursday, February 19, and Thursday, March 19.

3. *Editing Assignment I - 10%.*
Students will edit a one-page document for spelling, punctuation, grammar, structure, and style.
   - Related learning outcomes: 1, 3.
   - **Assignment length:** one page.
   - **Due date:** Thursday, February 12, 11:59pm ET.

4. *Editing Assignment II - 15%.*
Students will edit a two-page document for spelling, punctuation, grammar, structure, style, and develop a thesis for the paper.
   - Related learning outcomes: 1, 2, 3.
   - **Assignment length:** two pages.
   - **Due date:** Thursday, March 12, 11:59pm ET.

5. *Group Editing Assignment - 25%.*
Students will work together in groups of 2-3 to edit their own assignments. Students will edit an assignment that another student has submitted or will be submitting for another class. Papers will be 2-3 pages in length or a 2-3-page portion of a longer paper. Students will read and edit another student's paper and provide helpful feedback on common grammar mistakes and ways the writer's paper can be clearer.
   - Related learning outcomes: 1, 2, 3.
   - **Due dates:** Thursday, April 2, 11:59pm ET.

6. *Final Examination – 25%.*
   - Related learning outcomes: 1, 2, 3.
   - **Assignment length:** 1 hour in class + 2 hours of study.
   - **Due date: In Class:** Thursday, April 9.

Video-on-Demand (VOD) Student Requirements

As indicated on the course schedule, this class is being offered by VOD. Students taking the course through VOD are required to indicate this during their course registration. While VOD recordings are available for any student who be absent from class, non-VOD students are expected to attend class live following the class attendance policy.

- For VOD students, all assignments are due on the dates indicated below.
    - Thesis Editing Assignment: due February 1 at 11:59PM.
    - Quiz 1: due February 22 at 11:59PM.
    - Editing Assignment I: due February 15 at 11:59PM.
    - Editing Assignment II: due March 15 at 11:59PM.
    - Quiz 2: due March 22 at 11:59PM.
    - Group Editing Assignment: due April 5, 11:59PM
    - Final Examination: due April 9 at 11:59PM.
- **Important:** For the quizzes and final examination, VOD students must complete these tests through Populi, affirming that they practiced academic integrity.
- Each week, VOD students are required to watch and engage with all lecture content and in-class activities from that week's classes and submit a weekly report according to the following schedule. When an assignment, quiz, or exam is due the same day as the lecture and report, VOD students are encouraged to view the lecture before completing the assignment, quiz, or exam.
    - January 15 Lecture and Report: due January 17 at 11:59PM.
    - January 29 Lecture and Report: due January 31 at 11:59PM.
    - February 5 Lecture and Report: due February 7 at 11:59PM.
    - February 12 Lecture and Report: due February 14 at 11:59PM.
    - February 19 Lecture and Report: due February 21 at 11:59PM.
    - March 12 Lecture and Report: due March 14 at 11:59PM.
    - March 19 Lecture and Report: due March 21 at 11:59PM.
    - March 26 Lecture and Report: due March 28 at 11:59PM.
    - April 2 Review and Report: due April 4, at 11:59PM.
- **Instructions for the report:** Record and submit a 1-2 minute video report on Padlet that 1) affirms you have watched the content and completed the in-class assignments, and 2) summarizes one thing you learned from the week's lessons.
- In order to pass the course, VOD students must submit all of their VOD weekly submissions. These submissions are marked are pass/fail based on whether or not they demonstrate thoughtful engagement with the lecture content and in-class activities.
- The Extensions and Late Assignments policies apply to all VOD Report submissions.

Estimate of Time Investment (individual time investments may vary)

Class Attendance	13 hrs	Weekly	n/a
1. Thesis Editing Assignment	2 hrs	January 29	5%
2. Quizzes	1 hr	February 19	10%
		March 19	10%
3. Editing Assignment I	2 hrs	February 12	10%
4. Editing Assignment II	3 hrs	March 12	15%
5. Group Editing Assignment	4 hrs	April 2	25%
6. Final Examination	3 hrs	April 9	25%
Total =	28 hrs		100%

Assessment Rubrics

Assignment rubrics are found on Populi. Select the name of the assignment to access the rubric.

Course Outline

January 15 – Syllabus + Thesis Writing
Student will develop a thesis and work with a classmate for editing.

**January 22 – No Class – GLS

January 29 – Punctuation Part 1
Appendix B: 2.15-2.25
Thesis Assignment Due

February 5 – Punctuation Part 2
Appendix B: 2.26-2.29, 3.6-3.22

February 12 – Reflexive Pronoun + Style
Appendix B: 2.30-2.37, 3.27-3.33
Editing Assignment 1 Due

Feb 19 – *Quiz 1 In Class*

**February 26- No Classes – Reading Week
March 5 – No Classes –Module Week**

March 12 – Syntax and Structure Part I
Appendix B: 2.1-2.9
Editing Assignment 2 Due

March 19 – Syntax and Structure Part II
Appendix B: 2.10-2.14, 3.1-3.5
Quiz 2 In Class

March 26 – Level 3 (Usage and Parts of Speech, and Content)
Appendix B (3.23-3.24, 3.34-3.35)

April 2 – Review & Group Work
Group Editing Due

April 9 – Final Examination

- **Revision Week is April 13-17.** Your instructor may also request revisions on some assignments before revision week.
- **No assignments will be accepted after April 17, 2026.**

Academic Policies
General Assignment Guidelines
Please see the [Horizon](#) & [MCS](#) Format Guide for assignment submission, grammar, and formatting guidelines. The length of papers should fall within +/- 10% of the stated length. Papers that fall outside the length guidelines may not be graded. Assignments should be submitted via Populi under *Submissions* (not *Comments*). The resource at this [link](#) explains how to submit assignments on Populi.

Extensions
To submit extension requests, students must submit the *Request Extension Form* on the [MCS](#) or [Horizon](#) website and *before the due date*. Professors reserve the right to deny extensions. Generally, the sooner that a student asks for an extension, the more willing faculty tend to be in granting extensions. Furthermore, no extensions will be granted beyond the final day of a term or semester unless approval is granted by the Associate Academic Dean (MCS) or Assistant Academic Dean (Horizon).

Late Assignments
Students are expected to submit work by the assigned or extended due dates, as part of their development of the Leadership and Administration competency. Late submissions will be tracked across each student's program. Repeated late submissions, including late submissions of revisions, will result in academic discipline, such as warnings, required coaching, or academic probation. Similar to standard human resource employment practices, students will receive warnings and conditions with increasing severity of academic discipline.

If an assignment is submitted more than four calendar days late, the student will receive a failing grade (0%) for that assignment until it is submitted (students must demonstrate competency by submitting and passing all assignments to pass a course). Upon submission, the assignment may not be graded until revision week. In addition, the student will receive the grade for the assignment with minimal feedback (only a brief rationale for the assignment grade) and no opportunity to submit revisions.

Assignment Completion
Professors usually will not accept assignments that have not been completed according to the instructions given in the syllabus. If a professor informs a student that a submitted assignment is incomplete, the student will be given the opportunity to complete and resubmit the assignment quickly. If this is not possible, the assignment will be regarded as submitted late.

Assignment Revisions
Students can generally submit up to two revisions for each assignment, although a professor may accept more revisions if the professor determines the student is addressing all of the professor's instructions and making significant progress toward achieving competency.

Horizon and MCS's College Assessment of Student Work
The goal of courses is to help students develop their competency, not earn letter grades. Assignments are the means by which instructors evaluate development of competency by assessing learning outcomes as outlined in the syllabus and each assignment rubric. Once a student's assignment has met all competency requirements, the professor will assign a grade for that assignment. Assignments that do not meet competency will receive a 0. A final course grade is not calculated until the end of the course. Students pass a course (with a B- or higher) only after they have demonstrated that they have *met or exceeded all competency requirements* for that course and, therefore, only after they have passed all assignments.

Horizon and MCS CBE Scale		Descriptor	Letter Grade	Grade Point	U of S Equivalency
E	Exceeding expectations	Student demonstrated **exceptional** achievement of the learning outcomes.	A+	4.0	90-100
		Student demonstrated **excellent** achievement of the learning outcomes.	A	4.0	85-89
			A-	3.7	80-84
M	Meeting expectations	Student demonstrated **good** achievement of all learning outcomes.	B+	3.3	77-79
			B	3.0	73-76
			B-	2.7	70-72

If the student does not meet all competency requirements in a course and, therefore, does not pass all the assignments in a course, the course will not be sufficient to fulfill their program requirements at Horizon and MCS. Nevertheless, for transferability purposes, the student will receive a letter grade of C+ or below according to the scale below.

BTM	Beginning to meet expectations	Student was **beginning to meet** one or more learning outcomes.	C+	2.3	67-69
			C	2.0	63-66
			C-	1.7	60-62
NYM	Not yet meeting expectations	Student made **insufficient progress** toward meeting learning outcomes.	D+	1.3	57-59
			D	1.0	53-56
			D-	0.7	50-52
			F	0.0	0-49

Academic Integrity
Students learn best when practicing academic integrity. A lack of integrity is displayed in acts such as deception, abuse of confidentiality, cheating, inappropriate collaboration, or plagiarism. Plagiarism occurs when a student presents the words or ideas of another person or an artificial intelligence (AI) tool in such a way as to give others the impression that it is their own words or ideas. In academic writing, there should be no doubt which words or ideas are the student's and which are drawn from other sources or AI. Students are expected to submit their own original work and give due recognition to sources from which all substantial phrases, sentences or even ideas are drawn. Note also that you may not submit work done in one course to satisfy the requirements of another course (unless both instructors agree beforehand to accept such work). See here for examples of plagiarism and further guidelines in the Student Handbook.

Horizon and MCS have a subscription to software that ensures the originality of academic writing, verifies the proper citation of all sources, and detects AI-generated content. When you submit an assignment, you will automatically receive a summary on Populi that includes your submitted files along with an originality score (a high originality score is positive).

Artificial Intelligence (AI) Usage
In keeping with the Academic Integrity policy above, students must disclose on the title page of all assignments whether or not they have used AI and how they have used it. If the assignment has no title page, the student must disclose this to the instructor by some other means, such as in a comment on Populi. Students are expected to follow the policy for acceptable use of AI that is published in the Horizon and MCS Student Handbooks.

Accessible Learning Services Information
Horizon and MCS are committed to provide safe and inclusive learning environments which equalize the opportunity for students with disabilities to meet the requirements of the institutions, programs, and courses. The application for Academic Accommodations begins with a student disclosing a medical diagnosis or professionally documented learning disability during the application process. Enrolled students may contact Accessibility services personnel (at MCS, the Director of Academic Success, Wendy Holmes at wendy.holmes@mcs.edu; at Horizon, the Academic Accommodations Coordinator, Richelle Bekkattla at rbekkattla@horizon.edu). All Academic Accommodations will adhere to the Guiding Principles listed in the Student Handbooks.

Class Attendance (On Campus or Livestreaming)
Students should attend all classes in order to facilitate competency development. Students are expected to be present through the delivery method that they registered for, either on campus or through livestreaming with their camera on. A student must be present for the full duration of a class period in order to be registered as present for the class. In the case of illness or other unforeseen circumstances, students may miss the equivalent of six hours* of class (e.g., one day of a module course or two three-hours classes) without academic penalty. Students who are absent for more than this will automatically fail the course. Students wishing to be exempted from this policy due to extenuating circumstances may make an academic appeal, where they will need to document and verify those circumstances. Students who miss a class are responsible to get missed notes or handouts from another student, rather than from the professor.

__Important Note:__ Where G200 Writing for Academic Success II is a 1-credit course consisting of approximately half the class time of a 3-credit course, G200 students may miss the equivalent of __three hours__ of class (e.g., two 1.5-hour classes) without academic penalty. Students who are absent for more than this will automatically fail the course.

Livestreaming Etiquette

Students taking the course through livestreaming are required to indicate this during their course registration. While livestreaming access is available for on-campus students who are unable to attend class due to illness, on-campus students are expected to attend class in person following the class attendance policy.

If attending class online via livestream, in order to be marked present for class, you must keep your camera on and stay present and attentive throughout the class session, extending the gift of engagement. Access your class with a computer (preferably) or tablet, not a cell phone. Arrive to class on time, and dress as you would if you were attending class on campus. Join the class from a quiet space with minimal background noise and mute your microphone until you wish to speak to the class.

Use of Technology

Horizon and MCS encourage the use of electronic devices in the classroom to enhance learning. Careful consideration must be given to privacy issues, copyrighted materials, and the general care and concern for others. Please respect the following classroom policies:

- Please use online access for course learning only. This is a matter of respect for the instructor's teaching, your own learning, and fellow students who may be distracted by other uses.
- Students should secure permission from the instructor to record any teaching material. This includes PowerPoint slides, white board illustrations, notes, and any form of audio or video.
- Student feedback is a valuable input for course improvements. Please resolve any classroom grievance about the instructor or course with the instructor personally, through the grievance procedures, or the Populi-based course evaluations. It is inappropriate to air classroom grievances on a social media platform.
- When instructors use recording mechanisms in the classroom, recorded materials will be used for the sole purpose of instruction and cannot be released to any social media outlet without the written consent of the students whose images have been recorded.
- In general, it is not acceptable to share photographs or videos of students in the classroom setting without permission from those whose images appear in such media.