

DISTANCE EDUCATION (DE) REQUEST FORM

Student Name: _____ Date: _____

- Term : Summer (May - Aug.)
 Fall (Sept. - Jan.)
 Winter (Jan. – April)

Online (Video Content) Courses:		DE Fee: \$20/credit hour
Pentecostalism and the Church in Canada	Theology I	
History of the Christian Era	Theology II	
Holy Spirit and the Church	Reason and Christian Belief	
Introduction to the New Testament	Ethics & Morality	
Homiletics	Other:	

Directed Study Courses:		DE Fee: \$20/credit hour
Leadership Theory & Practice	Intro to Pastoral Life	
Doctrine of God	Bible Study Methods	
Contemporary Approaches to Leadership & Administration	Old Testament Prophets	
English Christian Literature Survey	Other:	

Live Streaming:		DE Fee: \$20/credit hour
Course Name:	Course #:	

Reason for Request:

- Required - Course Not Offered Course Conflict
 Student Off-Campus Other _____
 I understand that the DE Fee of \$20 per credit hour must be paid when I submit my DE request. The DE fee is non-refundable unless the course is cancelled by Horizon.
 I understand that full tuition is required by the Course Start Date.
 I understand that tuition for DE courses is at the posted per credit hour rate for the current academic year.
 I understand that Extension Requests are subject to a fee of \$100 per month of extension.
 I understand that, if needed, to Withdraw from this course I must fill out the Withdrawal form and submit it to the Assistant Registrar. See the Course Withdrawal Policy in the Student Handbook for further details.

Student signature: _____ Date: _____

Please submit this form to the Assistant Registrar upon completion.

Office Use Only: Date Paid: _____ Cash/Chq. CC Debit E-Transfer PayPal

Registered in Populi: Portfolio Notified: